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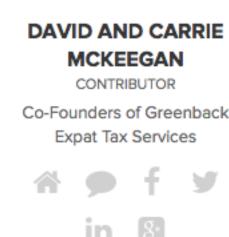
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# The 4 Biggest Myths About Working at a Virtual Company

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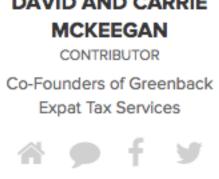
and Credibility

4 Ways Your Virtual

Business Can Build

Customer Confidence

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JANUARY 20, 2015 Whether you are working from home or managing those who do,

63

separating fact from fiction is critical to personal and corporate success. Virtual companies may operate differently than traditional ones, but that doesn't mean that "traditional" rules go out the window! Team members must still produce and managers still need to manage.

straight. Myth 1: You can work anywhere.

Let's debunk some of the most common myths and set the record

# Remote workers often think, "I can work on the beach! I can call in from

the Little League stands! I can prepare dinner and tweet at the same time!" Related: 4 Ways Your Virtual Business Can Build Customer

**Confidence and Credibility** Reality: If this was the reality, we'd all be doing it! But it isn't. Working

from home means working from home. It is important for remote workers to be efficient and productive -- that's the most important way to gain the trust of team members and managers who don't benefit from face-to-face interaction. While positive results are the goal as a remote worker (just like any company), achieving them through a pathway of respect and responsibility is most critical. You may be able to "do your work" from the swim meet but forcing your co-workers to hear the screams and chants in the background when on a call is rude and unprofessional. Successful remote workers are always responsible, respectful and serious about their job. Myth 2: There is no drama.

### they can avoid office politics and all those unpleasant interpersonal

relationship issues. Reality: Not a chance! Your team isn't working on-site, but there is the

Some bosses may believe that by having employees work from home,

even more issues related to communication. As a manager, if you see posts like, "I'm waiting on Janie who is always late with the monthly numbers," than realize that's a red flag! Find out

the real story: Is Janie always late or is Liz a complainer and staller?

Create a positive environment where your team can succeed.

the same potential for personal conflict as on-site workers -- and likely

The key to our success has been extensive screening for both skill and ability to work remotely. We also maintain a virtual water cooler that builds team camaraderie but also provides a peek into co-worker interaction.

Myth 3: There is no need for reviews. Some bosses may think that employees should feel lucky that the

Related: 3 Qualities Every Remote Manager Needs (Infographic)

## company allows them to work from home, so they can ignore raises,

reviews and recognition. **Reality**: Remote workers are just as motivated by upward career mobility, raises, recognition and rewards as traditional workers. But

none of that can be achieved unless you have established standards to

measure productivity. Our team members are physically out of sight but their work can always be seen with our extensive online project management program, Podio. Monitoring and measuring team member performance regularly can be achieved through weekly reports, clear measurable quarterly goals and self-assessment and manager assessments. It is important to do online

sure none of your comments or constructive criticism were taken out of context or have hurt the team member's morale. Bottom line: Respect your team members and reward outstanding work appropriately.

The leadership team, employees and potential candidates may believe

or written goals and assessments, but take the time for calls to make

### that working virtually means you must possess high-tech and professional skills but very low interpersonal skills.

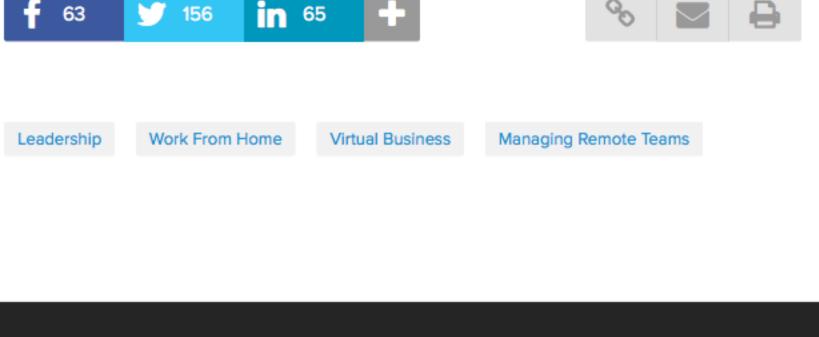
Myth 4: There is a certain type for the virtual

environment.

**Reality**: It's the exact opposite. With virtual workers, it is more important than ever to get along and work collaboratively. While technical job skills are critical, we also look at the ability to be part of a team, how

they adjust to working with others and their experience with working remotely. Finding the right "mix" of team members may be one of the greatest challenges of building a remote workforce. Remember that hiring and training in a virtual world is time-consuming for managers and team members and the loss of productivity can be costly. If someone can learn your systems but doesn't integrate well with the team, it is ultimately a waste of time, money and resources. Working virtually needs to be successful for you and your team -- but ultimately for your customers. Build a team that works well internally and externally and your virtual company will thrive.

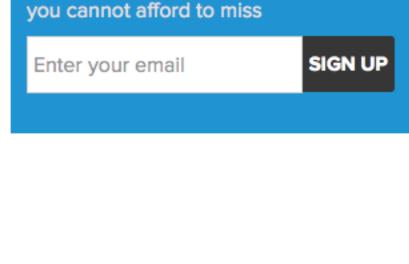
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